

ACADEMIC AUDIT REPORT OF MAHARAJA MANINDRA CHANDRA
COLLEGE 2022-23

Report generated by the Academic Audit Committee of the college comprising of the following members:

Name of the Members:

1. Dr. Amita Majumdar, T.I.C, M.M.C College
2. Dr. Shyamal Kr. Chakraborty, Principal, Maharaja Sris Chandra College.
3. Dr. Sima Chakraborty, Principal, Maharani Kasiswari College.
4. Prof. Monali Poddar, Convenor AAA Committee.
5. Prof Sujatra Bhatyacharya, Associate Prof in Economics, Maharaja Sris Chandra College, Kolkata.
6. Prof. Uttam Kumar Sardar, Associate Prof in Geography, Maharani Kasiswari College, Kolkata.

This academic audit was conducted on 15.02.2024 of all the departments based on questions related to criterion wise status of each individual department.

The report is prepared according to seven broad categories:

1. Academic planning
2. Teaching methods & student enrolment
3. Infrastructure & learning resources
4. Student progression -
5. Governance & Leadership
6. Best Practices

1. Academic planning

Almost all the departments have followed the academic calender of university.

Almost all the departments have recorded teachers' activity regularly;

In case of students, students' satisfaction survey have been conducted online, all the departments were advised to work on it, wherever required, for better result.

2. Teaching Learning

As this period was out of pandemic offline teaching was conducted extensively.

Some of the departments have adopted one or two unique methods of teaching, such as using smart classroom, remedial teaching, and guidance for job opportunities. Almost all the departments, except a very few, have mentoring group of students under the mentorship of teachers.

3. Infrastructure & Learning Resources

We have stand-alone laboratories for both honours and general students, in Physics, Chemistry, Botany, Zoology, Mathematics, Computer Science and Journalism departments.

ICT enabled class rooms are used by Computer Science, Mathematics, Commerce, Chemistry and Economics.

Many seminars and webinars were conducted on interdisciplinary subjects. Courses on DSE for several subjects was held in both online and offline mode.

4. Student support and progression

Student placement records are best maintained by Placement Cell.

Academic excursions of different Departments are held.

5. Governance & Leadership

Records of Refresher Courses, Orientation Courses as well as different short term courses are all maintained by the respective department.

Online admission and online finance management are executed. Academic excursions are partially funded by the College.

7. Best Practices:

We have advised all the departments to prepare their respective SWOT analysis and initiate any waste management if possible. \

Recommendations:

It is recommended that lesson plans should be arranged and shared with the students prior to the beginning of each course by the respective teacher. This is not practiced by most of the departments.

All the departments are advised to keep records of internal/ tutorial assessment as well as course program outcomes. '

All the departments are advised to keep the student progression data as far as possible.

The college can produce the documents, if required.

Amita Majumdar.
TIC

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Teacher-in-charge
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Members' signatures

1. Amita Majumdar.
2. Shyamal Kr. Chakraborty
3. Sima Chakraborty
4. Monali Poddar.
5. Sujatra Bhatyacharya